

KLICE Working Papers: Submission Guidelines (revised 1 April 2016)

A KLICE Working Paper:

- is an original piece of research, broadly falling within one of KLICE's seven areas of ethics, that enhances the mission of KLICE
- is scholarly in nature, which could include substantial pieces of practice-based/applied research
- has been refereed by two specialists
- may have been presented at a KLICE Seminar, academic conference or other professional setting, in which case this should be acknowledged
- has not been published elsewhere (there may be occasional exceptions to this)
- is normally within the range of 6000 to 10000 words.

Publishing

We particularly welcome submissions from younger scholars for whom publication in *KLICE Working Papers* would enhance their academic vocation. We will commission papers. We also accept unsolicited paper proposals (but not normally full papers). It is advisable to contact the series editor before doing so. Papers will be reviewed by two anonymous referees and the series editor may request changes in the light of this.

Copyright

Authors retain copyright and are free to publish the Paper in other scholarly outlets, journals or books, subject to informing the series editor beforehand. Should it be necessary to withdraw the Paper from the KLICE site as a condition of scholarly publication elsewhere, authors may do so. Authors are responsible for determining whether publication as a *KLICE Working Paper* might restrict their freedom to publish elsewhere. If, exceptionally, a submission has been previously published, authors are responsible for securing permission to republish as a *KLICE Working Paper*.

House style

Papers should be submitted in conformity with KLICE house style and may be returned to the author prior to refereeing if they are not.

- use 11 point Palatino Linotype, one and half-spaced
- use Chicago referencing system as default, albeit with UK spelling:
 - footnotes not endnotes; may be discursive but should not be too long
 - include full citation information in first footnote reference; subsequently cite as Author(s) Surname (s), Short Title, page reference (e.g: 26; 29-30; 200-201)
 - sample citations:
 - Jan Zielonka, *Europe as Empire: The Nature of the Enlarged European Union* (Oxford: Oxford University Press, 2006).
 - H. Patrick Glenn, 'A Trans-national Concept of Law' in Peter Cane and Mark Tushnet, eds, *The Oxford Handbook of Legal Studies* (Oxford: Oxford University Press, 2003).
 - Horn O. Prouser, 'The Truth about Women and Lying', *Journal for the Study of the Old Testament* 61 (1994), 15-28.
- use single quotation marks (except for quotes within quotes, which are double) and follow British usage for the placement of quotation marks and punctuation
- indent quotations taking up more than 6 lines in text
- biblical citations: in main text, Romans 3:15; in parentheses (Rom. 3:15); 1 Corinthians 4:1 (1 Cor. 4:1)
- use only up to two levels of subheads; only number subheads if necessary

- bibliography: optional.
- please supply short abstract and 50 word bio.